

# PARTITION SITE & FACTORY SPECIFICATION

Please use a separate sheet for each partition

Customer's Name & Address

Delivery Name & Address

Is the top of the opening designed so that it will support the weight of the partition? Ideally it should be woodlined to a depth of 50mm **YES / NO**

Is the opening reasonably true and square? **YES / NO**

Is the opening in it's finished state with floor coverings in place? **YES / NO**

Is the track installation to be completely exposed or concealed? Situations where the track is to be partially concealed must be specified by an accurately dimensioned drawing. Please ask for details re: size of recess to accommodate concealed track.

**EXPOSED / CONCEALED**

(If you require further advice please contact us.)

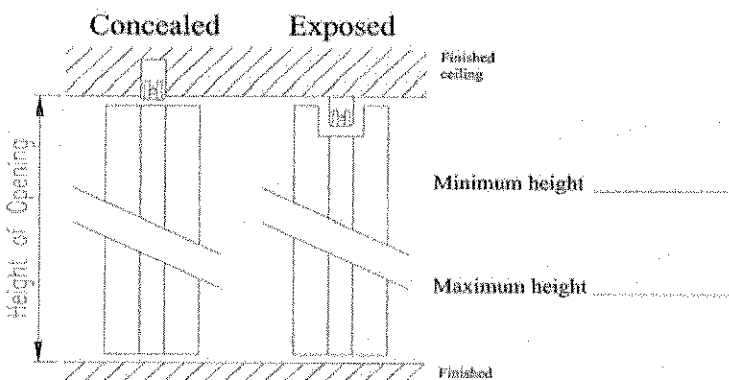
## HEIGHT MEASUREMENT

Please measure the opening as shown in the diagram below

Measure the height every metre across the width of the opening and record the maximum and minimum heights. If the difference between these measurements is more than 12.5mm it is advisable to specify sweep strip as an accessory. The height stated as minimum will be the size to which the partition will be made (allowing for a small clearance top and bottom)

Is the stacking option for the partition a narrow or wide? Please refer to factory to clarify dimensions if unsure

**NARROW / WIDE**

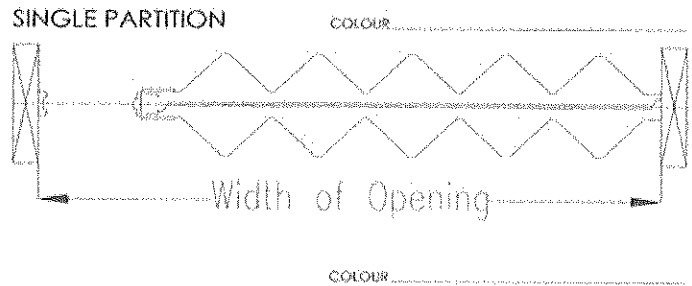


## WIDTH MEASUREMENT

Is the partition a single or pair? It is always better to specify pairs rather than singles on wide openings

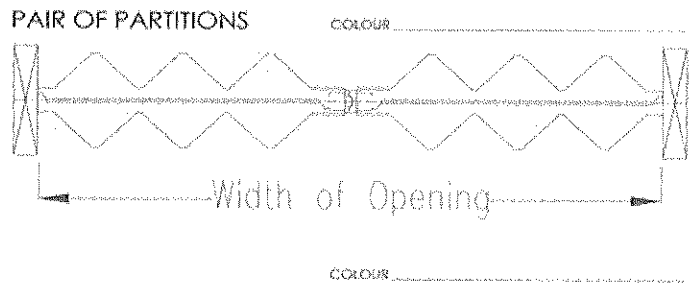
**SINGLE / PAIR**

Enter the colour required on each side of the partition.



Width of opening between finished jambs

---



Width of opening between finished jambs

---

Width of each leaf

A 

---

B 

---

Please make notes of any recesses which the partition may go into, along with it's sizes

**ACCESSORIES**

Description	Tick if req'd	Additional Details	Factory check	Signature
Acoustic		100/200/300		
Double lead edge		For floating wing		
Magnetic Catch				
Lock				
Sweep strip				
Tie back straps				
Foot bolts		Please mark on diagram		
Pendulum Pulls		Partitions over 3.65m high		
Meeting posts		2 way, 3 way, 4 way		
Extra track				
Curved track		Minimum 1m radius		
Track pan				
Intermediate post				

Access to Site:

Times:

No. of floors from Access Point:

**OTHER HSE CONSIDERATIONS**  
 eg Working over balconies, electrical, gas, water services or other obstructions to fitting area.

Other special requirements

**IMPORTANT NOTICE**

It is an express condition of this agreement that all of the customer's site measurements and/or drawings as supplied to Building Additions Ltd. ("the Company") are correct. If, upon delivery, it is found that the openings are not of the specified size and measurement, or alternatively the openings have not been prepared ready for installation, then the customer agrees to pay to the Company all additional costs incurred by the Company in modifying the Partfold door and/or opening as necessary together with the cost of any additional site visit required.

<b>FACTORY USE ONLY</b>			
Customer's Signature:	Cartons		Clearance and height
Print name:	Parcels		
Position:	Total		Supply & Fix
Representative's signature:	Weight (kgs) Total		Supply only