

# PARTITION SITE & FACTORY SPECIFICATION

Please use a separate sheet for each partition

Customer's Name & Address

Delivery Name & Address

Is the top of the opening designed so that it will support the weight of the partition? Ideally it should be woodlined to a depth of 50mm YES/NO

Is the opening reasonably true and square? YES/NO

Is the opening in it's finished state with floor coverings in place? YES/NO

Is the track installation to be completely exposed or concealed? Situations where the track is to be partially concealed must be specified by an accurately dimensioned drawing. Please ask for details re: size of recess to accommodate concealed track.

EXPOSED or CONCEALED

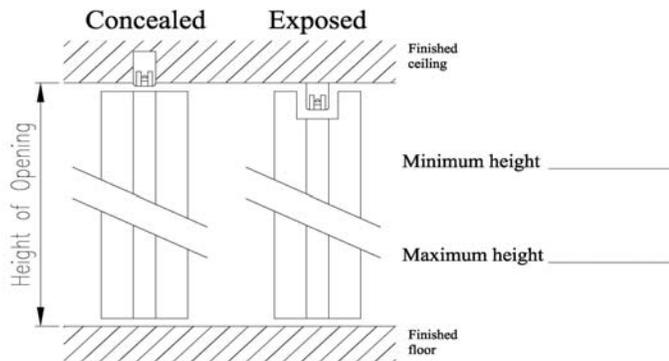
(If you require further advice please contact us.)

## HEIGHT MEASUREMENT

Please measure the opening as shown in the diagram below

Do not make any allowances for exposed or concealed constructions, sweep strip or track as these variances will be taken care of by the factory.

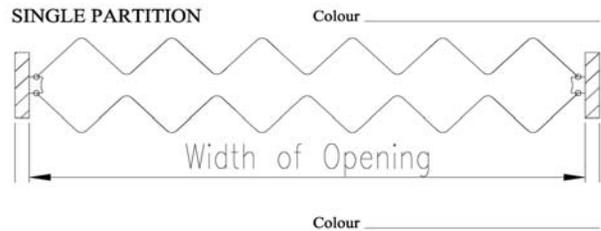
Measure the height every metre across the width of the opening and record the maximum and minimum heights. If the difference between these measurements is more than 12.5mm it is advisable to specify sweep strip as an accessory. The height stated as minimum will be the size to which the partition will be made (allowing for a small clearance top and bottom)



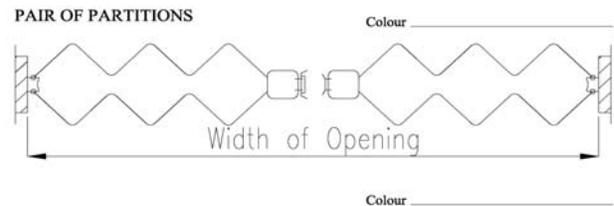
## WIDTH MEASUREMENT

Is the partition a single or pair? It is always better to specify pairs rather than singles on wide openings SINGLE/PAIR

Enter the colour required on each side of the partition.



Width of opening between finished jambs \_\_\_\_\_



Width of opening between finished jambs \_\_\_\_\_

Width of each leaf A \_\_\_\_\_  
B \_\_\_\_\_

Please make notes of any recesses which the partition may go into, along with it's sizes

ACCESSORIES

Description	Tick if req'd	Additional Details	Factory check	Signature
Acoustic		100/200/300		
Double lead edge				
Pendulum pulls				
Lock				
Sweep strip				
Tie back straps				
Foot bolts		Please mark on diagram		
Draw latch				
Meeting posts		2 way, 3 way, 4 way		
Extra track				
Curved track		Minimum 1m radius		
Track pan				
Intermediate post				

Access to Site:

Times:

No. of floors from Access Point:

**OTHER SHE CONSIDERATIONS**

eg Working over balconies, electrical, gas, water services or other obstructions to fitting area.

Other special requirements

**IMPORTANT NOTICE**

It is an express condition of this agreement that all of the customer's site measurements and/or drawings as supplied to Building Additions Ltd. ("the Company") are correct. If, upon delivery, it is found that the openings are not of the specified size and measurement, or alternatively the openings have not been prepared ready for installation, then the customer agrees to pay to the Company all additional costs incurred by the Company in modifying the Partfold door and/or opening as necessary together with the cost of any additional site visit required.

<b>FACTORY USE ONLY</b>				
Customer's Signature:	Tri-wall (Wraparounds)		Clearance and height	
Print name:	Cartons			
Position:	Parcels		Supply & Fix	
Representative's signature:	Total		Supply only	
Date:	Weight (kgs) Total			